

Dear Patient,

We are delighted that you have chosen our practice for your care, and we look forward to your visit.

Please arrive at least 30 minutes prior to your appointment time to allow us sufficient time to process your paperwork. For future follow up appointments, please arrive 15 minutes prior to your appointment time.

To expedite our check in process, please complete the enclosed paperwork prior to your appointment. When you arrive at our office, please present your completed paperwork, photo ID, and your insurance cards.

If your insurance plan requires a referral, it is your responsibility to contact your primary care provider and ensure they have forwarded our office a valid referral. We may not be able to see you if a referral is not on file with our office by your scheduled appointment date.

For your convenience on any money due, we accept cash, personal checks, Master Card, Visa, American Express, and Discover Card.

For more information about our practice, please visit us at www.dfwra.com.

If you have any questions about this notice, please contact:

Patient Services Manager: Mikaela Champagne

Email: patientservices@dfwra.com



Notice of Privacy Practices

As Required by the Privacy Regulations created as a result of the Health Insurance Portability and Accountability Act of 1996 (HIPPA)

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION.

PLEASE REVIEW IT CAREFULLY.

A. Your Rights

When it comes to your health information, you have certain rights. This section explains your rights and some of our responsibilities to help you.

Get an electronic or paper copy of your medical record

- ❖ You can ask to see or get an electronic or paper copy of your medical record and other health information we have about you. This can be done by visiting our release of information service provider, HealthMark Group at https://requestmanager.healthmark-group.com/register.
- ❖ We will provide a copy or a summary of your health information, usually within 30 days of your request. We may charge a reasonable, cost-based fee.

Ask us to correct your medical record

- You can ask us, in writing, to correct health information you believe is incorrect or incomplete.
- ❖ We may say "no" to your request, but if we do, we'll tell you why in writing within 60 days.

Request confidential communications

- You can ask us, in writing to contact you in a specific way.

 Examples: Alternate telephone number or address, email, asking us to refrain from leaving messages on answering machines or from mailing information to you.
- We will say "yes" to all reasonable requests.

 Example of unreasonable requests: Those that would be too difficult technologically or practically for the practice to accommodate.



Ask us to limit what we use or share

- You can ask us, in writing not to use or share certain health information for treatment, payment, or our operations. We are not required to agree to your request, and we may say "no" if we believe it would affect your care.
- ❖ If you pay for a service or health care item out-of-pocket in full, you can ask us not to share that information for the purpose of payment with your health insurer. We will say "yes" unless a law requires us to share that information.

Get a list of those with whom we've shared information

- ❖ You can ask for a list (accounting), in writing of the times we've shared your health information for six years prior to the date you ask, who we shared it with, and why.
- ❖ We will include all the disclosures outside of those related to treatment, payment, and health care operations, and certain other disclosures (such as any you asked us to make). We'll provide one accounting a year for free but will charge a reasonable, cost-based fee if you ask for another one within 12 months.

Examples of disclosures outside the scope of treatment, payment, and health care operations: A list of times we shared your Protected Health Information (PHI) with family or friends (as directed from your authorization form.)

Get a copy of this privacy notice

You can ask for a paper or electronic copy of this notice at any time, and we will provide you with it promptly. It can be requested via encrypted email, fax, mail, in person or through HealthMark Group electronically.

Choose someone to act for you

- ❖ If you have appointed someone as your Legal Representative or if someone is your legal guardian, that person can exercise your rights and make choices about your health information.
- ❖ We will ask to see the certified copy of the order of appointment.

File a complaint if you feel your rights are violated

❖ You can complain if you feel we have violated your rights by contacting us at

Patient Services Manager: Mikaela Champagne Email: patientservices@dfwra.com

- ❖ You can also file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201, calling 1-877-696-6775, or visiting www.hhs.gov/ocr/privacy/hipaa/complaints/.
- ❖ We will not retaliate against you for filing a complaint.



B. Your Choices

For certain health information, you can tell us your choices. If you have a clear preference for how we share your information, talk to us. Tell us what you want us to do, and we will follow your instructions. In these cases, you have both the right and choice to designate who we can share your information with.

Example: Family, close friends, or others involved in your care.

In these cases, we never share your information unless you give us written permission:

- Marketing purposes
- ❖ Sale of your information

C. Our Uses and Disclosures

How do we typically use or share your health information?

We typically use or share your health information in the following ways:

Treat you

We can use your health information and share it with other medical professionals related to your care.

Example: A doctor treating you for an injury asks another doctor about your overall health condition.

Run our organization

We can use and share your health information to run our practice, improve your care, and contact you when necessary.

Example: We use health information about you to manage your treatment and services.

Example: Appointment reminders

Bill for your services

We can use and share your health information to bill and get payment from health plans or other entities.

Example: We give information about you to your health insurance plan so it will pay for your services

How else can we use or share your health information?

We are allowed or required to share your information in other ways such as:



- Public health and safety issues
- * Research
- **Compliance** with the law
- **!** Inmates
- **Respond to organ and tissue donation requests**
- ***** Work with a medical examiner or funeral director
- **❖** Address law enforcement and other government requests including Military and Veteran Authorities
- Respond to court orders including subpoenas or other legal actions

Our Responsibilities

- ❖ We are required by law to maintain the privacy and security of your protected health information.
- ❖ We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.
- ❖ We must follow the duties and privacy practices described in this notice and give you a copy of it.
- ❖ We will not use or share your information other than as described here unless you tell us we can in writing.

For more information see:

www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html.

Changes to the Terms of this Notice We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, in our office, and on our web site at www.dfwra.com.



Patient & Guarantor Responsibilities Insurance Disclaimer

I (name of patient/guarantor)	understand that if my insurance does
not pay for my office visit or any other service	
responsible to pay for all services provided. It	-
understand how their insurance coverage work	
_	
Initial here:	
It is the nationt/quarantar's responsibility	to determine if their provider/practice is IN or
	g their insurance company. Patient/guarantor is
•	d even if the provider/practice is OUT of network
or services are non-covered.	d even if the provider/practice is 001 of hetwork
of services are non-covered.	
It is the patient/guarantor's responsibility	to update our office every time their insurance
coverage changes, lapses, or terminates prior t	o any services rendered.
The Patient/Guarantor understands that pr	ivate pay fees or any fees separate from insurance
are subject to change without notice.	react pay rees or any rees separate from insurance
J E	
By signing below, I hereby acknowledge that	I have read, understood, and agree to all the above
Patient/Guarantor responsibilities, Insurance I	Disclaimer & Private Pay policies of Rheumatology
Associates.	
Patient Signature:	
Date:	



Cancellation/No Show Policy

A "no-show" is someone who misses an appointment without notifying the office a minimum of one business day prior. A failure to be present at the time of a scheduled appointment will be recorded in your medical record as a "no-show". A total of 2 "no-show" appointments within the past 12 months, may result in being discharged from the practice.

Patients are expected to keep their scheduled appointments. In order to be respectful of the medical needs of other patients, please be courteous and call the office promptly if you are unable to show up for a scheduled appointment. If you need to cancel or reschedule your appointment, please contact our office at 214-540-0700 no later than 24 hours prior to your appointment time. (Exception: Notification for Monday appointments should be given no later than 12:00 pm on the Friday before your appointment).



8144 WALNUT HILL LANE SUITE 800 DALLAS, TX 75231 (214) 540-0700 **+ MAIN** (214) 540-0701 **+ FAX** DFWRA.COM **+ WEB**

New Insurance

Today,	y,I am presenting new insurance for my appointment with Dr.						
at	Rheumatology Associates. I understand that it is my responsibility to ensure						
that a valid referral if one is require	ed has been submitted to my insurance by my current PCP for today's visit.						
If a referral has not been obtained	, I will be responsible for all charges incurred at today's visit, including labs						
and x-rays.							
Patients signature	Date						
NAPA							
Witness	Date						



Name	Cell #
E-Mail	DOB
	Receipt of Notice of Privacy Practices
I,Privacy Practices.	, have received a copy of Rheumatology Associates' Notice of
Patient Signature	
Patien	t Request Regarding Health Information Release (Friends/Family only – Not physicians)
Who to Contact	
	and signing this document I hereby give permission to Rheumatology as well as discuss any Protected Health Information related to my medical ollowing people:
Name:	Relationship:
Name:	Relationship:
Name:	Relationship:
	to give access to my Protected Health Information to anyone besides ing my medical condition
How to Contact Note that you are respe	onsible for any charges incurred in receiving our communications.
Alternate Form of Co	mmunication:
Patient Signature	Date



Legal Representative

If the patient has a legal	representative who	will be signing these	e forms for them please
fill out the information below.			

Legal Representative Name	Legal Representative Signature
Legal Representative E-Mail	Legal Representative Cellphone #



Receipt of Cancellation Policy
I have received and understand the Rheumatology Associates policy and definitions
regarding cancellations(initials)
Insurance Authorization
I hereby authorize any and all insurance benefits be paid directly to the physician and
acknowledge that I am financially responsible for any unpaid balance. I understand that if my
account should be turned over to a collection agency that I will be responsible for any fees
incurred, up to and including 35% of the unpaid balance. I also authorize the physician to release
any information required by my insurance company (initials)
Consent to Obtain External Prescription History
I authorize Rheumatology Associates and its providers to view my external prescription
history via the RxHub service. I understand that prescription history from multiple other
unaffiliated medical providers, insurance companies, and pharmacy benefit manager may be
viewable by my providers and staff here, and it may include prescriptions back in time for
several years (initials)
General Authorization for Treatment
I authorize physicians, nurse practitioners and/or physician assistants of Rheumatology
Associates who attend to me, their assistants, including those employed by Rheumatology
Associates to provide the medical care, tests, procedures, drugs, blood and blood products,
services and supplies considered advisable by my provider. These services may include
pathology, radiology, emergency services and other special services ordered by my provider. In
consenting to treatment, I have not relied on any statements as to results. I further authorize my
provider to examine, use, store, and/or dispose of in any manner any tissue, fluids or parts
removed from my body. In the event that any personnel assisting in the provision of care and
treatment suffer inadvertent exposure to any of my blood and/or other bodily substance that are
capable of transmitting disease and I am unable to consult timely with my physician prior to
testing, I consent to limited testing to determine the presence, if any, of antibodies to hepatitis A,
B, and C and HIV (initials)
Additional Treatment Opportunities
The doctors at Rheumatology Associates are involved in research that is designed to lead
to better treatments for the types of medical problems experienced by the people who come to
this clinic. As such, if they feel there is an opportunity that would be medically appropriate for
you, you may be contacted by a qualified professional on their staff.
Patient Signature: Date:
I with Diplantary.

RHEUMATOLOGY ASSOCIATES

Patient History Form

Date of first appointment: /	/Time of appointment:		Birthplace:	
Name:			Birthdate:	1 1
LAST	FIRST MIDDL	E INITIAL MAID	DEN MO	NTH DAY YEAR
Address:		APT	Age:Sex:	
			Telephone: Home ()
CITY	STATE	ZIP	Work ←	
Referred here by: (check one)	Self 🔲 Family	☐ Friend		ther Health Professional
Name of person making referral:				
The name of the physician providing yo	ur primary medical care:			T.
Do you have an orthopedic surgeon?				
				
Describe briefly your present symptoms				
				cations of your pain over
		Example:	the past week on the bo	ody figures and hands.
		9	Ω	(2)
		. 67		
		· //{\	(//////// 信息:	
Date symptoms began (approximate):			小小小叶子	RIGHT A
Previous treatment for this problem (inc		. } {@	(b) (7) · · ·	
surgery and injections; medications to b		M		
	*	- 600	0.00	/ "\\/
				()()
Please list the names of other practition	ers you have seen for this	\ .5		
problem:		(B)	RIGHT	442)
		=	(Decreased of)	
Diagnosis given:				
RHEUMATIC DISEASE (ARTHRITIS)				
At any time have you or a blood relative	had any of the following? (cl	heck if "yes")		1=10
Yourself	Relative Name/Relationship	Yourself		Relative Name/Relationship
Arthritis (unknown type)				
			Lupus or "SLF"	
Osteoarthritis			Lupus or "SLE" Rheumatoid Arthritis	

Osteoporosis

Chronic fatigue syndrome

Childhood arthritis

Fibromyalgia

Other arthritis conditions:

REVIEW OF SYSTEMS

As you review the following list, please check any of those problems which have significantly affected you.

Musculoskeletal	Psychiatric	Neurological System
☐ Morning stiffness	☐ Excessive worries	Numbness or tingling in hands
Lasting how long?	☐ Anxiety	Numbness or tingling in feet
MinutesHours	☐ Panic attacks	☐ Headaches
☐ Joint pain	Easily losing temper	□ Dizziness
☐ Joint swelling	☐ Depression	☐ Fainting
List joints affected in the last 6 mos.	☐ Agitation	■ Muscle spasm
	□ Difficulty falling asleep	Cramping in legs at night
	☐ Difficulty staying asleep	■ Memory loss
***************************************	Gastrointestinal	Endocrine
	_ Nausea	☐ Excessive thirst
	☐ Vorniting	Hematologic/Lymphatic
☐ Muscle weakness	☐ Abdominal pain	Blood clot in artery, vein, or lung
☐ Muscle tenderness	☐ Heartburn	□ Bleeding tendency
Constitutional	☐ Diarrhea	Enlarged lymph nodes
☐ Generalized weakness	☐ Mucus in stools	☐ Anemia
☐ Fatigue	☐ Unusual constipation	☐ Transfusion/when
☐ Fever or chills	☐ Blood in stools	Allergic/Immunologic
☐ Night sweats	□ Black/taπy stools	☐ Frequent sneezing
☐ Recent weight loss	Genitourinary	Increased susceptibility to infection
amount	Difficulty urinating	Ears-Nose-Mouth-Throat
☐ Recent weight gain	☐ Blood in urine	Dryness of mouth
amount	Pain or burning on urination	☐ Sinus pain
Eyes	☐ Pus in urine	□ Difficulty swallowing
☐ Loss of vision	☐ Cloudy urine	□ Sores in mouth
☐ Double or blurred vision	☐ Sexual difficulties	Ringing in ears
☐ Redness	☐ Genital rash/ulcers	Loss of hearing
☐ Pain	For Women Only:	■ Nosebleeds
☐ Dryness	□ Vaginal dryness	☐ Loss of smell
☐ Feels like something in the eye	□ Vaginal discharge	■ Bleeding gums
☐ Itching eyes	Date of last period? / / /	Loss of taste
Dermatology	Number of pregnancies?	Frequent sore throats
☐ Thickness	Number of miscarriages?	☐ Hoarseness
☐ Tightness	For Men Only:	Cardiovascular
□ Rash	□ Discharge from penis	☐ Chest pain
☐ Unexpected hair loss	Prostate trouble	Difficulty in breathing at night
☐ Sun sensitive (sun allergy)	Respiratory	Cramping in calves when walking
☐ Redness	☐ Shortness of breath	Swollen legs or feet
☐ Hives	☐ Cough	☐ Color changes of hands in the cold
☐ Nodules/bumps	☐ Difficulty breathing at night	☐ Irregular heart beat
☐ Nail pits	☐ Coughing of blood	Sudden changes in heart beat
	☐ Wheezing (asthma)	☐ Heart murmurs
Please state the date of your last:		
Bone Densitometry//	Mammogram// Eye exam /	/ Chest x-ray / /
Tuberculosis Test//	Flu Vaccine / / / Pneumonia Vaccine	= <u> </u>
Tetanus Vaccine//	Shingles Vaccine / / Hepatitis B	Vaccine/

YOUR PAST MEDICAL H	ISTORY: Have YOU ev	er been diagnose	d with	any of the followin	g diseases?	
□ Cancer/Leukemia/Lymphoma	☐ Heart Disease	■ Diabetes	etes		☐ High Cholesterol	☐ Stroke
□ Emphysema/COPD/Asthma	☐ Kidney disease	☐ Thyroid disease	se Daundice/Hepatitis		☐ Tuberculosis	□ Pneumonia
☐ HIV/ AIDS	☐ Headaches/Migraines	☐ Depression	☐ Nervous Breakdown		☐ Glaucoma	☐ Anemia
☐ Rheumatic Fever	□ Epilepsy	☐ Psoriasis	□ C	olitis	☐ Iritis/Uveitis	☐ Sarcoidosis
Other significant illness (no	t listed above):					
Previous Operations/ Surgion	cal History	Ti.	ï	ii		
Туре		Yea	ır	Reason		
_1						
2.						
3.						
4.						
5.						
6.						
7.						
Any previous fractures? ☐ No	Yes Describe:					
Any other serious injuries?						
,	·					<u> </u>
FAMILY HISTORY:						
.,	IF LIVING		1		IF DECEASED	
Year of Birth	Healt	h		Age at Death		Cause
Father	roun		1	rigo ut Douti		
Mother		-	Ť			
Number of sistersNumb	er living Number	deceased Nr	umbe	r of brothers	Number living	Number deceased
Number of daughtersNu						Number deceased
Health of children:				. 01 00110	tumbor iiving	114111501 40004004
Do you know of any close blo				had: (check and gi	ve relationship)	
□ Cancer	☐ Heart disease _			Rheumatic fever		berculosis
□ Leukemia	☐ High blood press			Epilepsy	Di	abetes
□ Stroke	☐ Bleeding tenden	су		Asthma		oiter
□ Colitis	☐ Alcoholism			Psoriasis		
SOCIAL HISTORY:						
Marital Status:	☐ Never Married	□ Married	□ D	ivorced 🗆 So	eparated 🔲 Wid	owed
Spouse/Significant Other:	☐ Alive/Age	☐ Deceased/Age_		Major Illness	ses	
How many people in househo						
Education (circle highest leve	el attended):					
Grade School 7 8	9 10 11 12	College 1 2	: 3	4 Graduat	te School	
Occupation				Number of hour	s worked/average pe	r week
Do you drink caffeinated be						
Do you smoke? □No □Yes	=	· -	3.0			
Do you drink alcohol? □ No	Yes Number per we	eek	_Has	anyone ever told y	ou to cut down on yo	our drinking? No Yes
Recreational drug use?	lo □ Yes If yes please	list			 ;	
Do you exercise regularly?	□ No □ Yes Frequen	су		Please describe		

Orug allergies: ☐ No ☐ Yes To what?							
ype of reaction:							
PRESENT MEDICATIONS (List any medications you	are taking INCLU	DE Over the	Counter M	ledications as	well such items a	as aspirin, vitam	ins laxatives.
alcium and other supplements, etc.)	are taking. INCLO	DE Over the	Counter W	iculculions do	won, such nome c	o copini, main	mo, nextent root
Name of Drug	Dose (in	clude		ong have	Pleas	e check: Hel	ped?
	strength & r pills per			aken this dication	A Lot	Some	Not At All
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Drug names/Dosage	Length of time	A Lot	check: H	Not At All		Reactions	
Non-Steroidal Anti-Inflammatory Drugs (NSAIDs)		ALGU	Como	1			
Ansaid (flurbiprofen)							
Arthrotec (diclofenac + misoprostil)							
Aspirin (including coated aspirin)							
Celebrex (celecoxib)							
Daypro (oxaprozin)							
Dolobid (diflunisal)							
Feldene (piroxicam)							
Indocin (indomethacin)							
Lodine (etodolac)							
Mobic (meloxicam)	A contract of						
Motrin (ibupoprofen)							
Naprosyn (naproxen)							
Oruvail (ketoprofen)							
Voltaren (diclofenac)							
Other							
Pain Relievers							
Acetaminophen (Tylenol)							
Codeine (Tylenol 3)							
Hydrocodone (Vicodin, Lortab, Norco)							
Tryarocoucite (Viocality Editab) (Voice)							
Ultram/Ultracet (tramadol)							
			0				

Medrol dose pack (methylprednisolone)

Disease Modifying Antirheumatic Drugs (DM ARDS)

Cortisone injection (where)_

Arava (leflunomide)

Atabrine (quinacrine)

Azulfidine (sulfasalazine)

CellCept (mycophenolate mofetil)

Prednisone

DMARDS - Continued			
Cytoxan (cyclophosphamide)			
Imuran (azathioprine)			
Methotrexate (rheumatrex)			
Neoral or Sandimmune (Cyclosporine A)			
Plaquenil (hydroxychloroquine)			
Biologics			
Actemra (tocilizumab)			
Cimzia (certolizumab)			
Enbrel (etanercept)			
Humira (adalimumab)			
Kineret (anakinra)			
Orencia (abatacept)			
Remicade (Infliximab)			
Rituxan (rituximab):			
Simponi (golimumab)			
Osteoporosis Medications			
Actonel (risedronate)	0		
Boniva (ibandronate)	П		
Estrogen (Premarin, etc.)			
Evista (raloxifene)	ā		
Forteo (teriparatide)			
Fosamax (alendronate)			
Miacalcin nasal spray (calcitonin)	ā		
Prolia (denosumab)			
Reclast (zoledronic acid)			
Gout Medications			
Zyloprim (allopurinol)			
Colcrys (colchicine)			
Benemid (probenecid)		0	
Uloric (febuxostat)			
Krystexxa (pegloticase)			
Others			
Hyalgan/Synvisc/Orthovisc/Euflexxa injections			
Cymbalta (dyloxetine)			
Lyrica (pregabalin)			
Neurontin (gabapentin)	0	0	
Savella (milnacipran)		0	
Muscle Relaxers			
Sleep Medication			
Other anti-depressants:			
,			

ACTIVITIES OF DAILY LIVING

Who does most of the housework?Who does most of the shopping		pping?Who does most of the yard work?					
Because of health problems do you (Please check the appropriate response		Without ANY difficulty	With SOME difficulty	With MUCH difficulty	UNABLE to do		
1. Dress yourself, including tying s	hoelaces and doing buttons?	0	<u></u> 1	<u></u> 2	<u></u> 3		
2. Get in and out of bed?		<u> </u>	<u></u> 1	<u></u> 2	<u></u> 3		
3. Lift a full cup or glass to your mo	outh?	0	<u></u> 1	2	3		
4. Walk outdoors on flat ground?		<u> </u>	<u></u> 1	2	<u></u> 3		
5. Wash and dry your entire body?		<u> </u>	<u></u> 1	<u> </u>	<u></u> 3		
6. Bend down to pick up clothing fr	om the floor?	0	<u></u> 1	<u></u> 2	<u></u> 3		
7. Turn regular faucets on and off?		<u> </u>	<u></u> 1	<u></u> 2	<u></u> 3		
8. Get in and out of a car, bus, train	n, or airplane?	0	<u></u> 1	<u></u> 2	<u></u> 3		
9. Reaching behind your head?		<u> </u>	<u></u> 1	<u></u> 2	<u></u> 3		
10. Reaching behind your back?		<u> </u>	<u></u> 1	<u></u> 2	<u></u> 3		
11. Going to sleep?		<u> </u>	<u></u> 1	2	3		
12. Staying asleep due to pain?		<u> </u>	<u></u> 1	<u> </u>	<u></u> 3		
13. Obtaining restful sleep?		<u> </u>	<u></u> 1	<u>2</u>	<u></u> 3		
14. Climbing stairs?		<u> </u>	<u></u> 1	<u> </u>	<u></u> 3		
15. Descending stairs?		<u> </u>	<u></u> 1	<u></u> 2	<u></u> 3		
16. Working?		<u> </u>	<u></u> 1	<u></u> 2	<u></u> 3		
17. Getting along with family memb	ers?	<u> </u>	<u></u> 1	<u></u> 2	<u></u> 3		
18. Engaging in leisure time activiti	es?	<u> </u>	<u></u> 1	<u></u> 2	<u></u> 3		
What is the hardest thing for you to do?							
Considering that all of the ways your arth show how you are feeling:	ritis has affected you over th	ne past week, p	olease place a v		on the line below to		
How much of a problem has UNUSUAL 1]——— MA	AJOR PROBLEM		
How much pain have you had because of	your condition OVER THE P	PAST WEEK? I	Please circle or		w. S BAD AS IT COULD BE		